

IOWA PUBLIC INFORMATION BOARD
November 15, 2012
MINUTES

The Board met at 2 p.m. in the Robert D. Ray Conference Room at the Iowa Statehouse with the following members present: Robert Andeweg, Urbandale; Anthony Gaughan, West Des Moines (via telephone); Andrew McKean, Anamosa; Gary Mohr, Bettendorf; Bill Monroe, Johnston; Kathleen Richardson, Des Moines; Suzan Stewart, Sioux City (via telephone); Jo Martin, Spirit Lake and Peggy Weitzl, Carroll. Others present included Larry Johnson, Deputy Legal Counsel to the Governor and Keith Luchtel, serving “of counsel” to the Board.

Votes Taken

- 1) On a motion by Weitzl seconded by Mohr, the agenda was approved.
- 2) On a motion by Weitzl, seconded by Martin, the minutes of the October 16 meeting were approved.

Action Agreed Upon

- 1) The board agreed that it would be helpful to encourage collaboration and input from groups affected by the board’s work. Examples would include city, county, school and media attorneys.
- 2) The next meeting date is Thursday, December 13 at 2 p.m. in the Robert D. Ray Conference Room.

Other Items Discussed

- 1) The board invited general comments from the public.
- 2) Monroe reported on an October 24 demonstration of case management software being given to the IPIB by the Iowa Ombudsman’s office.
- 3) Monroe reported that he had met with the Department of Management to discuss personnel costs and that he and Luchtel had met with the Department to begin formulating a budget.
- 4) Presentation reports were made:
 - Iowa Newspaper Association October 26 (Martin, Richardson, Monroe & Luchtel)
 - Iowa County Attorney Association October 26 (Monroe & Luchtel)
 - School Board Attorneys November 2 (Monroe & Luchtel)
 - Metro Media Council November 15 (Monroe & Luchtel)
- 5) Future presentations were discussed:
 - Board of Regents and Regents’ Institutions (Monroe and Luchtel)
 - Iowa Broadcasters Association (Richardson, Monroe and Luchtel) At IBA’s next board meeting
 - Iowa Association of Community College Trustees (**December 7** Mohr and Monroe)
 - City attorneys (McKean, Monroe, Johnson and Luchtel)
 - Iowa Hospital Association (Stewart, Monroe and Luchtel)
 - Iowa Utilities Board (November 20 Stewart, Monroe and Luchtel)

---Iowa Association of School Boards...Transparency Class and general session of school administrators **December 12**

---Law enforcement organizations

6) Committee assignments were discussed.

---Ethics and Conflict of Interest Policies Committee met as part of administrative rules drafting process (Stewart, Johnson, Monroe and Luchtel)

---The Website Committee will hold its first meeting November 19 at 10 a.m. with Iowa Interactive, the firm that will develop the website.

---Executive Director Job Description Committee will meet once more data from other states has been collected (Mohr, Johnson and Monroe)

---January 2013 Legislative/Governor Report Committee to meet later in the year (Martin, McKean, Monroe and Richardson)

7) The board heard a report from Luchtel, Andeweg, Johnson and Deputy Attorney General Julie Pottorff on the work of the Rules and Procedures Committee, which met October 25 and November 8. The board discussed drafts of rules related to contested cases and ethics and conflicts of interest.

On a motion by Martin, seconded by Mohr, the meeting was adjourned at 3:10 p.m.

Respectfully submitted

Bill Monroe

Board chairman

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